

**WESTVIEW PARK - FUNDERBURG PARK - SANDS DRIVE PARK**

**REQUESTS ARE TO BE SUBMITTED TO THE MONTICELLO CITY HALL FOR APPROVAL.** If this is an event that has 50 or more attendees, you will need an event permit. If the event is a community event, where the general public is welcome, it will need to be approved by The City of Monticello City Council. The City Council meets the 2nd Tuesday of each month, please plan accordingly and submit your reservation form at least two weeks prior to the event. If this is a community event when the general public is welcome, the Monticello-Jasper County Chamber of Commerce (706-468-8994 ) is available to assist you with the marketing and promotion.

**WHO CAN USE THE PARKS:** The parks are open from dawn to dusk. Any person, community group, or organization may use the city parks for a small event. (birthday parties, family reunions, community events, etc) Large events (over 50 attendees) must be approved. No loitering or overnight use.

**PARKING:** Each park has a limited amount of parking.

**PETS:** Pets must be on leash. Please pick up after your animal.

**ALCOHOL, DRUGS, SMOKING, FIREARMS:** No alcohol, illegal drugs, smoking, or firearms are permitted in the parks. There is no hunting. No open fires allowed.

**HAZARDS:** No firearms are permitted. No hunting, open fires or motorized vehicles. No golfing, archery or games of a hazardous nature. **BOUNCE HOUSES:** No bounce houses or children's play activity are allowed in the city parks unless this is a community event where the general public is invited. This must be approved by the city and an insurance liability policy must be submitted

**NOISE:** No loud noises or amplified sound unless it has been approved for a community event.

**COOKING:** No cooking on the grass. Grills must be removed at the end of the event. No charcoal or burnt wood should be dumped on the grass. No hot embers should be left on site. No oil is to be dumped on the grass or anywhere on site including sewer drains.

**TENTS:** Driving stakes into the ground is not allowed.

**TRASH:** Please keep our city parks beautiful and safe for all to enjoy. You must leave the area free of trash. Please take all garbage bags and trash with you.

**PORTA-POTTIES/BATHROOM FACILITIES:** There is one porta potty at Funderburg park, only. Porta-potties will need to be provided by the person reserving the park.

**ELECTRICITY AND WATER:** There is no electricity or water for public use in the parks.

**SECURITY:** The Jasper County Sheriff's Department will need to be notified when a community event (general public is welcome) has been planned and approved by the Monticello City Council. Activities are monitored by video camera.

**INSURANCE:** All community events when the general public is welcome are required to have a general events liability insurance policy.

**VENDORS:** There are to be no vendors in the park unless an occupational license or temporary permit has been issued by the City. **FOOD:** If a group or organization utilizes one of the parks to sell food (cooked on-site or pre-cooked) a temporary food permit must be obtained. Each temporary permit is \$25.00. If this is a community event, please contact the Chamber of Commerce so that they can assist with promotion of the event.